

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

TIME & PLACE: 6:30 p.m. Tuesday, January 28, 2025
Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorran Boulevard, City of Port Huron.

PRESENT: BOARD MEMBERS: Denise Brooks, Elizabeth Buckley, Stacey Lauwers and Michael McCartan. DIRECTOR: Allison Arnold.

ABSENT: None.

ALSO PRESENT: STAFF: Janet Curtiss, Michael Mercatante, Scott Nichols, Nicole Pinskey and Kimberley Radatz. OTHER: Barb Adent, Kerry Ange, Virginia Coury and Tyler Meganck.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:31 p.m.
Pledge of Allegiance was said.

Moment of silence – William M. Foster.

I. AMENDMENTS TO THE AGENDA:
None.

II. APPROVAL OF AGENDA:
Moved by Vice-Chairperson Brooks and supported by Member Buckley to approve the agenda as presented. Motion unanimously carried.

III. CITIZEN'S COMMENTS:
Tyler Meganck – Port Huron Township.

IV. CONSENT AGENDA:
Moved by Member Buckley and supported by Vice-Chairperson Brooks to approve the consent agenda as presented. Roll Call Vote 4-0. Yes: Member Buckley, Member Lauwers, Chairperson McCartan and Vice-Chairperson Brooks. Nay: None. Motion carried.
a. Approval of minutes – December 10, 2024 (regular meeting).
b. Ratification of Bills – December 2024.
c. Acceptance of department/committee reports – December 2024.

V. FINANCIAL REPORTS:
Director Allison explained this will be the last month they will receive the monthly bill list and the Revenue & Expense Summary. New Financial Report was reviewed in detail.
Moved by Vice-Chairperson Brooks and supported by Member Buckley to receive and file December Financial reports as presented. Roll Call Vote 4-0. Yes: Vice-Chairperson Brooks, Member Lauwers, Chairperson McCartan, and Member Buckley. Nay: None. Motion carried.

Chairperson McCartan welcomed new Board of Commissioner, Kerry Angie.

VI. ITEMS FOR ACTION:
a. Memorial book for William M. Foster.
Moved by Member Buckley and supported by Vice-Chairperson Brooks to support the recommendation to purchase a memorial book in honor of former Board Member William Foster up to \$100.00. Motion unanimously carried.

- b. Anonymous donation – Library for Assistive Media & Talking Books (LAMTB).
Moved by Chairperson McCartan and supported by Member Buckley to receive the anonymous donation of \$2,733.00 for the Library for Assistive Media & Talking Books (LAMTB). Roll Call Vote 4-0. Yes: Chairperson McCartan, Member Lauwers, Vice-Chairperson Brooks and Member Buckley. Nay: None. Motion carried.

VII. ITEMS FOR DISCUSSION:

- a. Key Communication for 2025.
Vice-Chairperson Brooks – brain storming on key communication points. What things are important that we want to communicate? Discussion.
- b. Library System - Strategic Plan – update.
- c. Library System - Bookmobile – update.
Director Arnold confirmed there will be a soft opening over the summer then go live with the school year.
- d. Main Library Basement Space Utilization.
Chairperson McCartan – health and safety is the primary concern to get off the table before we do more stuff.

VIII. COMMUNICATION:

- a. Library Director’s report – December 2024.
Director Arnold sending proposed dates for re-scheduling the May 27th board meeting.
- b. Board member reports.
- c. Chairperson report.

IX. ITEMS FOR INFORMATION:

- a. 2024 – 4th Quarter Strategic Priorities – update.

X. ADJOURNMENT:

**Moved by Member Buckley and supported by Member Lauwers to adjourn at 7:35 p.m.
Motion unanimously carried.**

NEXT MEETING DATE(s): **Tuesday, February 25, 2025, 6:30 p.m.** – Regular Meeting, Port Huron Branch Gilbert Wilcox Meeting Room, 210 McMorrان Boulevard, City of Port Huron.

Respectfully Submitted:

Michael P. McCartan, Chairperson

Allison S. Arnold, Director/Secretary

